

~~CONFIDENTIAL~~IN REPLY REFER TO  
SPSIS 311.5-General

SPSIS-1

HEADQUARTERS ARLINGTON HALL STATION  
OFFICE OF THE COMMANDING OFFICER  
ARLINGTON, VA.

November 28, 1942.

MEMORANDUM FOR: Section Heads.


1. Mr. William F. Friedman has been appointed Director of Communications Research, Signal Security Service, and is charged with the following duties and responsibilities:

a. Under administrative direction of the officer in charge as to policies, but with unlimited latitude in the exercise of independent judgment, Mr. Friedman is responsible for the complete coordination of the technical activities concerned with the security of the Army communications including the construction of codes and ciphers, the issuance of instructions to all operating agencies concerned therewith, the preparation of texts and instructional courses for the training of personnel necessary to conduct these activities, the development and production of new and improved cryptographic equipment, etc.

b. He will act as a consultant and advisor to the Chief Signal Officer, the Officer in Charge of the Signal Security Service and other officers in all phases of signal security activities, being the technical director.

c. He is directly responsible for the initiation of plans of highly secret signal communication systems.

d. He will direct the technical operation of this agency as pertains to the solution of intercepted enemy codes and ciphers.

  
Frank W. Ballou,  
Colonel, Signal Corps,  
Commanding Officer.

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