

DISPOSITION FORM~~CONFIDENTIAL~~

FILE NO.

SUBJECT

Digest of Staff Conference, 20 July 1954

TO
Chiefs of Offices and
Staff DivisionsFROM
c/sDATE
22 July 1954

COMMENT NO. 1

1. CHIEF OF STAFF

Commented on a recent visit to the new site at Fort Meade. General Canine and members of his staff met with the Commanding General, 2nd Army, Lt. Gen. Floyd L. Parks, and his Chief of Staff, Brig. Gen. H. P. Harris. It was gratifying to find the splendid spirit of interest and cooperation extended to us. Inspection of the mobilization barracks reveals that some additional features are necessary to make the barracks more habitable. The Personnel and Planning Groups with representatives of the three cryptologic agencies are making a study of the situation.

2. PRODUCTION

Reported that much progress on the renovation of the Cafeteria basement at ABS has been made. NSA-81 is in the process of being moved to this location.

3. ADJUTANT GENERAL

The Department of Defense Directive which establishes the term "Confidential-Modified Handling Authorized" has been received. The AG is in the process of implementing this directive. No new classification has been added; material still must be Confidential. This is a modification of the transmission and safekeeping of material. The caption "For Official Use Only" may be used when it is desired to keep information in the "Restricted" zone.

4. PLANS AND POLICY

Announced that Col. Samuel M. Lansing, USA, has reported for duty and will act as Liaison Officer between NSA and JCS. During the next few weeks, Col. Lansing will be touring the Agency.

5. PERSONNEL

Arrangements have been completed for Saturday morning bus trips for relatives of NSA employees to visit the new site. Schedules will be published in the near future.

Chiefs of Offices and Staff Divisions are urged to bring to the attention of PERSONNEL any factors which will aid in affecting the planning operation and/or completion of the interim move. It is the Director's desire to have this move take place in the most efficient manner possible. The willingness of all NSA personnel to assist will benefit all people on the interim as well as the final move.

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A ruling from the General Accounting Office grants the Director permission to approve reimbursement to employees who move with the Agency on the interim and final moves. Personnel who live with a 15-mile radius of Fort Meade will also be reimbursed for moves closed to Fort Meade. Further information will be disseminated to all NSA employees in the near future.

6. DIRECTOR

"The authorities at Fort Meade are going out of their way to make things as easy for us as possible. There are still many questions to be answered, many things to be done, but we are making splendid progress."



E. J. COGAN
Major, USAF
Asst. to the C/S

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