

DIGEST OF THE DIRECTOR'S
STAFF CONFERENCE
2 NOV 1954

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TO: Chiefs of Offices
and Staff Divisions

FROM: Chief of Staff

1. CHIEF OF STAFF

Our preliminary planning directive and guidance in connection with the Long Range Planning Program is being forwarded to Chiefs of Offices and Staff Divisions for comment before completing the final planning directive. Your comments should be forwarded by 12 November.

2. LOGISTICS

a. Announced the appointments of Major Clayton E. Gagnon, USA, as Chief of the Supply Branch, and Major Elden J. Burgett, USA, Accountable Supply Officer.

b. Reminded those concerned with the interim move that requirements for the services of GSA must be forwarded to LOG by 1 December.

c. Requested Chiefs of Offices and Staff Divisions to recheck their requirements for items of procurement before the interim move.

3. DIRECTOR

"I am very intolerant of people who lack the ability to visualize. In our business, we must constantly check and recheck and program for our future requirements. Anyone who has a requirement at the new site should be constantly reviewing his needs. Let's not turn out any of our requirements that are only designed for yesterday."

Eugene J. Cogan
Eugene J. Cogan
MAJ USAF

Asst to the Chief of Staff

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Special