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DIGEST OF THE DIRECTOR'S
STAFF CONFERENCE
18 JAN. 1955

TO: Chiefs of Offices and Staff Divisions

FROM: Chief of Staff

1. CHIEF OF STAFF

Stated that orders will be published this week announcing General Ackerman's new title, as of 1 February, as Vice Director and Chief of Staff. Captain D. M. Agnew will be the Deputy Chief of Staff, Administration; Captain J. S. Holtwick, Jr., Deputy Chief of Staff, Operations. Minor revisions to the organization manual will be published in the near future.

2. RESEARCH AND DEVELOPMENT

Announced that on Thursday, 27 January, a symposium on Statistical Methods will be conducted at the AHS Theater at 0915 hours. Activities who deal with statistical procedures are invited to send representatives.

3. ADJUTANT GENERAL

a. Announced a change in the format of outgoing messages, effective immediately.

b. Stated that adequate courier service to the Interim Site will be provided, effective with the move.

4. TRAINING

Announced that the Director's Monthly Staff Conference at AHS Theater will be conducted by COMSEC, Tuesday, 25 January, 1030 hours. The subject will be "Orientation to U.S. Cryptosystems." The meeting will be restricted to NSA personnel only.

5. TRAINING

a. Referred to the second Length of Service Awards ceremony to be held at AHS Theater, Thursday, 27 January, 1400 hours. Participants have been notified.

b. Stated that the bus fare to Fort Meade has been set at 75¢ per round-trip.

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