

DIGEST OF THE DIRECTOR'S  
STAFF CONFERENCE  
1 FEB. 1955

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TO: Chiefs of Offices and Staff Divisions

FROM: Deputy Chief of Staff/Administration

1. VICE DIRECTOR

a. Announced the assumption of the duties of the Chief of Staff with realignment between the DCS/A and DCS/O. The delegation of authority will be published within the next few days. "I want to urge all of you that we are not going to run to each other to keep ourselves informed; this is the duty of the Staff."

b. "Let's keep abreast of the Formosa situation; it is important enough to receive our first priority."

2. ADJUTANT GENERAL

Stated there will be no change in the routing of correspondence or messages to the Office of Chief of Staff. Regulations which dealt with the responsibilities of the Chief of Staff and his representation on committees will be revised.

3. COMMUNICATIONS

a. Pointed out that the "Red" telephone system at NSS is overloaded. Present demands for additional service cannot be met; however, certain improvements to the system are contemplated. When these improvements have been made, a number of additional "Red" telephones will be made available.

b. Reminded the Staff that many Department of Defense telephones may be reached by dialing a code rather than dialing "9" then a city exchange. Consult the Department of Defense Directory before placing a call.

c. Capt. Enderlin will leave for the Far East on 11 February. Staff and Divisions Chiefs who have communications problems with Far East stations may discuss same with Capt. Enderlin for subsequent review on his trip.

4. DCS/A

Announced that preparation for the 1955 NSA Red Cross campaign will commence on Wednesday, 9 February, with a meeting of Drive Captains and Keymen at 1030 hours in the AHS Post Theater. A separate meeting for the Fort Meade personnel will be held on 10 February, time and place to be announced. Lists of keymen must be forwarded to Major Cogan by Tuesday, 8 February.

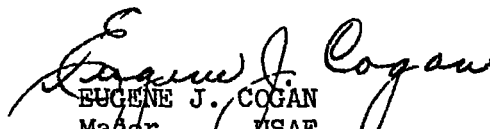
5. MOVEMENT GROUP

Reported on parking and messing facilities at Fort Meade during the first days of operations.

6. DIRECTOR

"I went up to Fort Meade on Friday and again on Monday. The planning for the move was excellent. I compliment the people who did the planning. The energy and aggressiveness of the people were outstanding. There were two things, however, that I observed. One was how hard some people were working and how little some other people were doing. There are some advantages in this. I submit simply this, that people who sit around and wait for the birds to sing and the bees to swarm as they did during the move will sit today, a month from today, and a year from today. I think we can do without them."

"Now I think we should get a tremendous amount of information out of this move. We should take advantage of the things we found out and we should get these experiences on paper."

  
EUGENE J. COGAN  
Major USAF  
Ex/Asst to the V/DIR