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30 December 1953

J.M.C.
Anything here?
for [unclear]

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MEMORANDUM FOR CHIEFS OF STAFF DIVISIONS AND OFFICES

SUBJECT: Projects for Technical Management Board

1. I have established a Technical Management Board, composed of members from NSA and the Service cryptologic agencies, to whom I can present problems for study and receive recommendations. Other details concerning this Board are available in NSA Circulars 112-1 and 112-2 and General Order No. 61. The purpose of this memorandum is to insure that the Chiefs of the Offices and Staff Divisions are acquainted with the availability of the Technical Management Board for obtaining data and recommendations regarding problems which involve the cryptologic agencies.

2. Due to the composition and mission of the TMB, it can perform studies and submit recommendations which include the viewpoint of senior spokesman from the Service cryptologic agencies, as well as those of NSA. The problems proposed by you should be of such nature that this kind of attention is necessary and/or desirable. Through this expedient the studies should become broader in scope and more authoritative than those which are presented unilaterally by my staff or by another member agency. Thus, they should provide me with the very best foundation and guidance on which to base corrective actions.

3. I intend for the TMB to work on problems, the solution of which rests, or appears to rest, beyond the scope of normal headquarters staff actions. Your presentations of problems should include a statement of why you believe this to be so.

4. The Chiefs of the Offices and Staff Divisions will review their responsibilities in respect to field operations and furnish the Chairman of the Technical Management Board (Comptroller, NSA) by 15 January 1954 with suggested items for consideration by the Board. I will review these suggested items and select ones for action by the Board.

5. Suggested items should be presented with supporting data which will identify the problem, clearly delineate its scope, and contain an estimate of the time for a working group to study the problem. In order that positive results may be obtained without undue delay, projects should be recommended that will be relatively short in duration; therefore, in some instances it may be desirable to divide a major topic into separate projects.

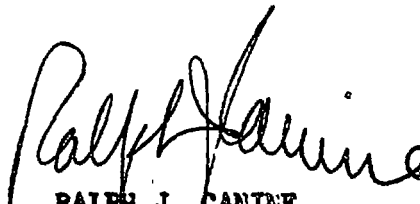
6. I desire that the fullest consideration be given within each NSA component to NSA's responsibilities in respect to the world-wide operations of the U.S. cryptologic effort. I desire that the Technical

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Management Board be utilized where common problems exist, or standardization and improvements are desired, within the Service cryptologic agencies. The results obtained from this Board will more than compensate for the time spent by NSA personnel serving as principal members or as specialists on working groups.



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Director